

June 8, 2015

*The following was sent to the KYAE listserv.*

## **Additional FastForward seats!**



### **HOT ISSUE: Several \$20 GED® testing vouchers have been assigned but never used.**

Do you have students who have been assigned vouchers but have not used them? If you're not sure, we can help you identify to whom vouchers have been assigned.

If you discover that there are individuals who have not yet redeemed their assigned vouchers but will be using them by the end of the fiscal year (June 30, 2015), that is great.

**If there are individuals who will not be redeeming their already-assigned GED® testing vouchers by the end of the fiscal year, please notify KYAE at [ged@ky.gov](mailto:ged@ky.gov) by Friday, June 19, so that these valuable vouchers may be reassigned to students who are ready to**

**schedule now.**

Any vouchers that have gone unused for 90 or more days that haven't been accounted for by 5:00 p.m. Eastern on Tuesday, June 30, 2015, will automatically be reassigned.

Here are some related, tried-and-true ideas shared by Kentucky adult education programs:

- Only provide a voucher to a student when he or she is at your center and actually scheduling the test.
- Inform students they must use the voucher within a certain amount of time or they will lose it. Set a deadline for returning unused vouchers – and stick to it.
- As always, encourage your students and reinforce that, if they score "likely to pass" on the Ready™ test, they should schedule and take the test now, while their skills are sharp.

Thank you for helping us ensure student access and for serving as a good steward of our limited resources.